



Still SURVIVING, Still THRIVING

Dear Representative / Organisation

TANDANYA National Aboriginal Cultural Institute will present **Survival Day on Sunday 26th January 2020, from 1:00pm until 6pm.** Survival Day will be held at Tandanya National Aboriginal Cultural Institute, featuring in-door and outdoor areas. The Survival Day concert will take place at Tandanya Park, which will be on the western side of Tandanya's building between East Tce and Pirie Street.

Tandanya would like to offer you / or your organisation the opportunity to host a stall at Survival Day 2020. Survival Day is a very important date to gather, celebrate and commemorate the history of our people as well as to acknowledge and strengthen the present and future of our culture. Survival Day is an event that offers entertainment & presentations, information while It empowering and strengthening community to come together with a unified voice.

Tandanya will supply your organisation an area for your stall, including 2x trestle tables, two chairs and access to power if required. In 2020 the Survival stalls will be organised in Tandanya's main Gallery space. The Bump-in for stallholders will commence at 10am onwards with all vehicles to be offsite by 12:30pm and ready to trade by 12:45pm. Stallholders can pack down from 6:00pm at conclusion of the event.

To ensure a successful **Survival Day** please provide us with details of your stall requirements and ensure you respond to correspondence in a timely manner

Please supply an idea of what your stall will look like, what information and/or goods you will display and if you will be making sales, please also let us know if you require power to your stall.

NOTES

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If you have not already provided Tandanya with your organisations details and contact information, please do so as soon as possible by sending this information via email to: emma.scarce@tandanya.com

FEES

Site fees for Survival Day 2019 are **\$50** for Aboriginal organisations and **\$100** for non-Aboriginal/Government organisations. This covers costs of venue hire and power. Payment can be made by bank transfer with the following bank details:

BankSA
National Aboriginal Cultural Institute Inc.
BSB: 105-027 ACC: 12885040

Please use the reference of **SURVIVALDAY2020** so we can track your payment.

Please email the attached Agreement - this is your confirmation and contact sheet, please post or deliver to Tandanya 253 Grenfell Street, Adelaide (Attention Emma Scarce - Stall Holders Market) Or emma.scarce@tandanya.com.au

**ALL FORMS MUST BE COMPLETED AND RETURNED BY 5PM WEDNESDAY
JANUARY 8TH 2020,
NO LATE APPLICATIONS WILL BE TAKEN. STALLS WILL NOT BE
CONFIRMED UNTIL PAYMENT IS RECEIVED**

ACCESS & BUMP IN

On Saturday 26th of January 2020, access to the site to bump in will be from 10am onwards.

All stalls will need to be set up and ready to trade by 12:45am.

Note: Tandanya NACI doesn't offer on site parking facilities – however, we are able to offer you the loading dock to prepare your stall, however vehicles must exit the site by 12:30am.

Survival Day will not be held responsible for any damage or loss to person or property, real or through fault, negligence or otherwise including weather and/or cancellation of the event. It shall be the responsibility of the stallholder to arrange all relevant insurance including but not limited to Public Liability, loss, damage and theft.

Survival Day is a Drug, Alcohol and Smoke free event.

AGREEMENT

This agreement is between you, the **Stall Holder/Organisation**, and **Tandanya National Aboriginal Cultural Institute**.

The Event:

1. **Survival Day** is a public event and will be held at 1pm – 6:00pm Sunday 26th January 2020 at Tandanya National Aboriginal Cultural Institute (253 Grenfell Street, Adelaide 5000) Bump in for your stall is from 11am -12:30pm. Stall Holders are welcome to pack down at 5:30pm.

2. Aboriginal and Torres Strait Islander artists are invited to promote your organisation, offer information, exhibit their goods, and to represent themselves at the **Survival Day Event**
3. The **Survival Day event** is a family friendly event and drug, alcohol and smoke free.

The Stall holder will:

- 2.1 **Confirm** their space with their payment with a signed copy of this agreement;
- 2.2 **retain** all monies received from the sale of works;
- 2.3 **set up** their own stall on the day;
- 2.4 **manage** their stall space;
- 2.5 **manage** their own sales & monies, and provide their own financial float from the start of the event;
- 2.6 **remain** with their stall or arrange for another person to remain with their work;
- 2.7 **provide** Tandanya with the information that may be important to the successful set up of the event :
 - 2.7.1 **confirm** the approximate overall space required will be sufficient
 - 2.7.2 **provide** other information relevant to the set-up of the stall
 - 2.7.3 **allow** Tandanya to include information on the Stall Holder in **Survival Day** promotional material
- 2.8 Please note that **the Stall Holder is responsible for the security and protection of their work**, and it is their responsibility to insure their goods are secured.
 - 2.8.1 note that Tandanya may not be able to respond to very late requests for Assistance
- 2.9 The Artist will not leave either sold or unsold goods at the Site at the conclusion of Survival Day. All monies must also be removed off site at the conclusion of Survival Day.

Tandanya will:

- 3.1 **not take** any commission from sales of goods
- 3.2 **provide** trestle space under cover for the Stall Holder
- 3.3 **promote the Stalls at our discretion** on the Tandanya website and produce programs posters, flyers and other promotional material
- 3.4 **not be liable** for damage, loss or theft of goods
- 3.5 **In conjunction** with the Stall Holders Market, Survival Day will present music, dance, health and well being as a family event, which focuses on culture.
- 3.6 **Respond** to other requests, where possible, if the individual/organisation allows reasonable time for that request.

I have read this agreement and agree with the terms.

STALLHOLDERS NAME

TANDANYA REPRESENTATIVE
Emma Scarce – Event Coordinator

SIGNED

DATE

DATE